

INSTRUCTIONEmergency Drills and PlanningA. Fire Drills

1. Fire evacuation drills shall be held weekly during the first month of school. Fire drills shall be conducted at least monthly thereafter.
2. Evacuation charts and/or diagrams shall be developed by the principal and reviewed with faculty annually. These charts and/or diagrams shall be posted in each teaching station in the school.
3. All evacuation drills must be approved by the principal or a designated representative.
4. The principal and teachers shall be responsible for making daily fire and safety inspections.

B. Bus Drills

1. A bus evacuation drill for all students shall be scheduled by the principal with the director of pupil transportation at least once during each semester of each school year.
2. All students and bus drivers should be thoroughly trained in emergency evacuation procedures, and knowledgeable of the safety equipment provided on their school bus.

Editor's Note

See also school board policy #6-9.

Approved by Superintendent: April 6, 1987
Revised by Superintendent: June 29, 1999